

# Reference Verification List

Name of Contact and Title: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

## Reference Comments

Was the applicant an employee of your company? YES  NO  What was final rate of pay? \_\_\_\_\_

Length of Employment START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_ Final date of employment \_\_\_\_\_

What was the applicant's position on the last day of employment? \_\_\_\_\_

What was the applicant's reason for leaving your employ?

Would you rehire this applicant? YES  NO  Comments: \_\_\_\_\_

Skill Confirm \_\_\_\_\_

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